

DEVON SQUASH AND RACKETBALL ASSOCIATION

GUIDELINES FOR INTERCOUNTY EXPENSES

GENERAL

Support for the county by players, captains and organisers is very much appreciated but please bear in mind that funding of county teams comes from league team entry fees and the county's share of England Squash and Racketball (ESR) affiliation fees. We are not fortunate enough to have a bottomless pit of cash so costs need to be kept to a minimum.

The current intercounty regulations include the following regarding membership of ESR: All players representing teams in the Championships must be current members of ESR at the time of participation, except those covered by the guest county fee. Current membership cards or membership numbers should be produced on request. **Team captains have the responsibility to ensure that all players are members of ESR prior to participation. If an ineligible player takes part, the team that they represent will be scratched from the Championships. There will be no exception to this rule**

A report of the weekend and a copy of the results (including ESR membership details) must be sent by post or email to the Hon. Secretary and receipts or expenses other than for fuel must be sent by post or email to the Treasurer before payment will be made. Please contact the Treasurer before spending or committing money if the guidelines are unclear.

HOME MATCHES

- Courts** Rates should be negotiated with hosting club and agreed with the Treasurer at least two weeks before the fixture unless ESR gives less notice that we are hosting. Free courts are obviously preferable.
- Food** A meal must be provided for up to 6 players per team, junior team managers and officials if applicable. Costs should be agreed with the Treasurer as before.
- Officials** The Refereeing Coordinator will do his best to arrange referees if requested and given sufficient notice. Any costs incurred will be attributed to the weekend.

AWAY MATCHES

- Travel** Broadly based on two cars achieving 30mpg (petrol) or 40mpg (diesel), the local price of unleaded or diesel fuel at the date of the fixture and a reasonably direct route given by a satnav, a planner such as Autoroute Express or a website such as the AA or RAC (<http://www.theaa.com/route-planner/index.jsp> or (<http://www.rac.co.uk/route-planner/>). If the starting points of the two cars are some way apart, the mid-point may be used in the calculation.
- Accommodation** Generally paid for a maximum of six players sharing. Contribution from county funds will not normally be more than £30 per person per night including breakfast. Additional costs of single rooms or partners will be at individual players' expense. Overnight stays will not be funded unless the fastest journey time according to the route planner is significantly more than 2 1/2 hours or the accommodation cost is less than a return journey. Only one night will be funded unless it would be necessary to set out well before 8am in order to arrive at a reasonable time before the first match.
- Other** If support is not agreed before travelling, these guidelines will be applied retrospectively unless there are good reasons to the contrary. Division of expenses between the team members and drivers will be at the discretion of the captain or manager.

If anything within these guidelines is unclear, please contact the Treasurer on 01395 512025 or 07958 456042 or by email at dean.clayton@fsmail.net.